

ACCS 4TH AGM

MINUTES

Meeting Date: 16/07/2011@5.00pm

Venue: Grace Methodist Church

Recorded By: Karen Tong

ATTENDANCE

1. Spencer Lee
2. Rev Dr. Francis Ngoi
3. Christina Poh
4. Karen Tong
5. Jenny Quek
6. Josiah Siah
7. Lee Chee Ming
8. Simon Neo Teck Koon
9. Edwin Yeo Choong Teik
10. Fenny Susanto
11. Doris Lee Woon Ying
12. Victor Ong Lee Wai
13. Patricia Chua Boon Ngo
14. Stilly Chan Ai Lee
15. Vina M Lee
16. Lambert Chiang
17. Grace Chong

WELCOME AND INTRODUCTION

Spencer welcomed everyone to the meeting and expressed thanks to all members who were present at the AGM. He highlighted the efforts made by the members who attended the AGM at the current venue, which was far for most members. He is opened to any suggestions or proposals for a more convenient and centralized church venue. He proposed to members to seek permission from their respective pastors to use their premises for future AGM.

AGENDA

President's Report

AGM is held every two years however due to the omission of electing 1 internal auditor for the association during our last AGM hence this year AGM is needed. President has also clarified and confirmed with all authorities that our AGM can be held every two years while Annual Returns and Financial Reports have to be submitted to ROS on yearly basis.

1. Minutes from 2010 AGM

- Christina read out 2010 AGM Minutes.
- Minutes were unanimously accepted as accurate.

2. Matters Arising from 2010 AGM

- Going forward, Secretary will send out AGM minutes via email at least a week prior the next AGM.

3. Acceptance of New Members

- Ms Ter Shao Wei, School Counselor (Masters in Counseling)
- Mr. Lambert Chiang, Retiree (Masters in Counseling & Theologically trained in Singapore Bible College)
- Both were unanimously accepted as new members by all present.

4. Professional Membership Fee For Lambert Chiang & Ter Shao Wei

- Lambert to pay 50% off Professional Membership i.e. \$10 as he is a retiree.
- Shao Wei will move from Student Membership to Professional Membership i.e. \$20.

5. Restart of Counseling Course (Diploma in Christian Counseling)

- A class of 12 students has formed.
- Simon Neo will be teaching on the module, "Theories of Counseling".
- President emphasized the need to equip lay members with counseling skills to help other brothers and sisters in Christ who are in need of help.

6. Spiritual Director

Sam Kuna has decided to step down as the Spiritual Advisor due to his heavy commitment in TCA as President of the School of Counseling.

7. Legal Advisor

Mr. Steven Lee has consented to be the Legal Advisor for ACCS. Steven is presently with Hilborne Solicitors & Advocates and he offers legal advice free of charge.

8. International & Local Recognition

ACCS is linked up with International Network for Christian Counseling (INCC).

ACCS is the only organization that is archived in Singapore National Archive for Christian Counseling.

ACCS is also linked up with National Association of Christian Counselors, Malaysia (NACC) which was founded in 2010.

- President has been invited by Mr. Edmund Ng, the founding President of NACC, to be one of the Keynote Speakers at their NACC National Annual Conference on 28-29 October 2011. His address is on ***The Importance and Urgency of Christian Counseling in The Church Today***.

9. Counseling Services & Charges

Based on ACCS website, our professionally trained counselors who run their own counseling practice will charge for service. The rate will be on a case to case basis. They provide on-site and off-site counseling. An additional \$25 for transport will be charged for off-site counseling.

10. Counseling Practicum Opportunity

- President emphasized the importance of completing counseling practicum and members are required to fulfill 40 hours of it.
- Practicum is compulsory.

- Rev Francis will handle the counseling support group and look into the aspect of practicum.
- President will help members by organizing visits to VWO such as half-way houses to counsel their residents to clock in their practicum hours.
- President also suggested to members to join Mission Trips to China or Batam/Bintan Island to do their practicum.

11. Treasurer Reports – Given by Jenny Quek

- Revision of Membership Subscription from August - July for the previous years to coincide with Financial year ends December to ease the hassle of accrual and pre-payment.
- Starting 2011, Membership Fee Subscription collected is the whole year January to December.
- Membership Subscription Fee Statement, Income Expenditure and Financial Statements for the year ended 31st Dec 2010 were read and approved. (Please see *Appendix 1* attached)

12. Secretary Report – Given and read by Christina Poh

Activities and specialized training topics lined up for year 2011/2012 to help members enhance their skills in counseling. (Please see *Appendix 2* attached)

13. Support Group & Sensitivity Report

- Rev Francis highlighted the support group consisted of 6-9 students to handle cases in different approaches.
 - He emphasized on the importance of the 40 hours practicum.
 - The set up of the support group is to help fellow members handle the practical aspect together as a group and to build up confidence among one another.
 - Chee Ming has grouped members accordingly.
 - Rev Francis and Spencer will analyze cases with the group and provide supervision for the case work.
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- To date, only 22 members have fulfilled Sensitivity Report, Rev Francis urged all members to complete this report and be equipped to better their counseling skill.
 - Spencer suggested having 2 members to help out in coordinating the Support Group's activities.

14. Officer Bearers for 2011-2013

The present position is:

Spencer Lee	President	Continuing
Rev Dr. Francis Ngoi	Vice President	Continuing
Christina Poh	Secretary	Continuing
Karen Tong	Assistant Secretary	Continuing
Jenny Quek	Treasurer	End of 2 years term. Voted as Assistant Treasurer
Josiah Siah	Assistant Treasurer	End of 2 years term. Voted as Treasurer
Victor Ong	Committee Member	Continuing
Lim Chee Ming	Committee Member	Continuing
Simon Neo	Committee Member	Continuing
Lambert Chiang	Committee Member	Newly elected

It was unanimously agreed that Jenny Quek holds the new appointment as the Assistant Treasurer and Josiah Siah as the Treasurer.

Meeting Ended

There being no other business, the meeting ended at 6:15pm. The President thanked all members for their support of ACCS.

Rev Francis closed in prayer. Members then proceeded to Laska Steamboat Restaurant for dinner and fellowship.